

MAINTENANCE-PLUMBING DEPARTMENT

INVITATION TO QUOTE

An invitation is hereby issued to suitably qualified and experienced service providers to provide services as described on the table below:

Quote number	Quote description	Price and BBEE	Closing date & Time	Mandatory requirements
RFQ MUT 298/2026	Appointment of One CIDB-Graded 2SF (or Higher) Fire Signage, Fire Prevention & Fire Protection Systems & Equipment Contractor for the Provision of Ad-hoc, Routine, Risk-Based, Condition-Based, Planned Preventative & Emergency Maintenance + Installation Services MUT Wide: Until the RFQ Treshold limit is reached	80/20	01 July 2026, Time: 10:00am	Refer to a document

Mangosuthu University of Technology is committed to the implementation of its Procurement Policy on Broad-based Black Economic Empowerment (BBBEE).

Procurement Enquiries: Mr. Sikhulile Thusi, E-mail thusi.sikhulile@mut.ac.za (031) 819 9535.

Technical Enquiries: Mr Khayelihle Mbokazi; E-mail mbokazi.khayelihle@mut.ac.za (031) 907 7136.

Bid documents can be downloaded from MUT website <https://www.mut.ac.za/tenders-procurement/>.

Completed documents should be emailed back to thusi.sikhulile@mut.ac.za no later than the date and time specified on the advertisement.

The University does not bind itself to accept the lowest bid and reserves the right to accept the whole or part of any bid. If you are not contacted within 90 working days after the closing date of the tender, consider your tender unsuccessful. The University does not bind itself to accept the lowest bid and reserves the right to accept the whole or part of any bid.

OFFICIAL REQUEST FOR QUOTATION (RFQ)

INSTRUCTIONS: The supplier information must be completed in full, and this document must be signed by authorized personnel. The supplier must carefully read the instructions and the terms and conditions of this document. Failure to adhere to these instructions and terms and conditions may result in rejection of the submission.

Business Unit: Maintenance	RFQ number: RFQ MUT 298/2026
RFQ Description:	Appointment of One CIDB-Graded 2SF or Higher Fire Signage, Fire Prevention & Fire Protection Systems & Equipment Contractor for the Provision of Ad-hoc, Routine, Risk-Based, Condition-Based, Planned Preventative & Emergency Maintenance + Installation Services MUT Wide
Requester: Mr Khayelihle Mbokazi Contact No: 031 907 7119 E-mail: Mbokazi.khayelihle@mut.ac.za	Buyer: Mr Sikhulile Thusi Contact no: (031) 819 9535. E-mail: thusi.sikhulile@mut.ac.za
Request Date: 23 June 2026	
Compulsory Briefing/Information session	None
Closing date: 01 July 2026 Closing Time: 10h00am	Completed Quotation should be returned via e-mail: thusi.sikhulile@mut.ac.za
Payment term	30 days in arrears upon receipt of a valid invoice
NB: RFQ documents should be submitted to the email address above. Clarification questions to be directed to the buyer on the above email address.	

Panel Validly Period: Twelve (12) Months or until the RFQ financial threshold is reached, whichever occurs first.

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SECTION 1- BIDDER'S INFORMATION, CONDITIONS AND TERMS OF REFERENCE

Bidder's Name:	
Contact Number:	
Name & Surname of Authorized Person:	
E-mail:	
Company Registration Number:	

1.1. RFQ CONDITIONS:

1. Bidders must submit all necessary documents and complete all forms and questionnaires contained in this RFQ in full. MUT applies the two-stage process of evaluating tenders, namely functionality and B-BBEE component.
2. Pricing: do not show separately.
3. Bidders responding to this quotation are deemed to do so, on the basis that they acknowledge and accept all Terms of Reference of this quotation.
4. The 90-day validity period may not be extended unless otherwise stated by the bidder.
5. Incomplete or late submissions will not be evaluated.
6. Return quotations to the email address provided herein before closing date and time.

1.2. WHAT IS MUT LOOKING FOR?

The MUT Maintenance Department seeks to appoint one suitably qualified & experienced 2SF (or higher) CIDB graded specialist contractor to carry out ad-hoc, routine, planned preventative / PPM, risk based, condition based & emergency Fire Signage, Fire Prevention & Fire Protection systems + equipment installation, replacement, repair & maintenance services as and when required, MUT-wide. OPEX & CAPEX budgets apply.

1.3. SCOPE OF WORK:

The specifications and frequency schedules below, serve as a general concept for all areas and as a guideline to minimum requirements, but may be adjusted in accordance with the University's requests, mutual arrangements or to ensure a better service. The South African National Standards need to be adhered to as a minimum guideline. The Contractor must acquaint himself as to the exact situation, boundaries and areas, as well as the diversity of the various types of installations and assets.

Competent, qualified, registered and experienced fire safety contractors to conduct a status analysis of the existing fire equipment and systems focusing on the following items:

- Is the current system sufficient for the building?
- Does the building comply with the requirements of the fire safety as regulated in OHS Act and any other related municipal bylaws or regulations?

- What is the status of the installed equipment?
- What measures to be implemented to ensure complemented to ensure compliance of the above and any other relevant requirements in terms of the building regulations requirements?

Submit a full report on the items with best possible maintenance and repair methods on items identified as defaults or non-conformances.

Technical Services

The Contractor hereby accepts to deliver all technical services, which includes the following:

- The entire servicing and maintenance including preventative maintenance of the Fire Extinguishers and Hose Reels and related Equipment of the University in general and to the satisfaction of the University.
- These services must be carried out in an acceptable manner by the Contractor and must be integrated with the daily activities on the University and specifically in a manner and according to time schedules as specified in the applicable section of this documents, which may be amended by the member in writing from time to time.

Nature of Agreement and Provision of Resources

The University requires a full risk-agreement in respect of the provision of this service in terms of which the Contractor is bound to the provision of services for the contract period and the amount(s) as quoted in terms of the tender documentation. The Contractor will be held liable for the complete extent of the agreement including the risk of all expenses and cost arising from this agreement.

The Contractor shall provide all labour, materials equipment, tools etc. and other incidence or derivative resources required for the provision of the services in terms of this agreement unless otherwise specified in this agreement.

Standard of Service

The Contractor shall provide a service in terms of this agreement in accordance with the terms of this Agreement, whilst at the same time conforming to the standards as specified as in the clause as well as to the complete satisfaction of the University.

The Contractor is responsible for the implementation and execution of control systems and procedures (including supervision) as required by the University to ensure that the services are provided according to the standards specified in this agreement.

Risk and Accountability in respect of Employment

The contractor accept full accountability for all actions of his staff, or any other person who's services the Contractor may use and will ensure that such actions will at no time or in no manner endanger the students, staff or property of the University, with specific reference to dangerous actions such as the installation of electrical cables, wiring and application of chemicals.

Should the contractor, with the written consent of the University, make use of the University's equipment for execution of services, he will do so in accordance with the conditions as specified

by the University and at its own risk. The risk will extend to the replacement value of such equipment.

Additional Duties and Obligations of the Contractor

The Contractor shall:

- Provide amended services on the basis that it forms part of the obligations of this agreement, but subject to amended compensation as specified in this tender document. The Contractor shall indicate his acceptance or rejection of the price adjustment as indicated in the amended instruction within 14 days of receipt thereof.
- Still remain accountable for providing services in terms of this agreement and in general for the cost, damages and expenses provided for in terms of this agreement as well as any services or part thereof executed by a third party.
- Ensure that all equipment, building or other facilities provided to the Contractor is properly maintained, cleaned and returned to the University in the same condition.
- Accept full accountability for the security and safety of the University's assets in any way affected by the activities of the contractor in the execution of this agreement.
- Remove at own cost all rubbish and refuse, which may result from the provision of services on a daily basis.
- Accept full accountability and responsibility to ensure the accuracy of all amounts, figures, quantities and specifications as specified in this tender.
- Ensure that he is aware of the scope of services in respect of maintenance and preventative maintenance.
- Maintain comprehensive documentation in order to prove purchase prices of material as required and specified in this tender.

Reporting

The Contractor shall report on request as follows:

- A schedule of services provided.
- A short report with regards to all activities implemented to address issues demanded by the decisions taken at site meetings.
- A list of special issues proposed by any of the parities.
- Report regarding services rendered including the remedial actions taken to rectify previous sub-standard performance.

Project Specifications: Technical Services

Standard Specifications

- SANS10139 – Fire Detection System
- SANS14520 – Clean Agent Gaseous Systems
- SANS306 – CO2 Gaseous Systems
- All other and related laws, by-laws, regulations, standards and specifications

Materials and Workmanship

All work is to be executed with materials of the best quality and in the most substantial manner under the inspection and to the entire satisfaction of the University.

The equipment and installations shall be in accordance with the following:

- The National Building Regulations and Building Standards Act No.103 Of 1977 as amended in 1984 and all amends thereafter.
- The latest revision of SABS 0400: The Applications of the National Building Regulations, as amended.
- The Machinery and Occupational Health and Safety Act No.85 of 1993.
- Any other relevant laws, by-laws and regulations of local or other authorities. All apparatus, components parts, fittings and materials supplied and/or installed whether specially specified herein or not shall conform in respect of quality, manufacture, tests and performance with the requirements of the appropriate current South Africa (SABS) or other relevant standards and Addenda thereto, except where otherwise required by this Specification or permitted by the University in writing. All materials and workmanship which may, in the opinion of the University be inferior to that specified for the work will be condemned. All condemned material and workmanship must be replaced or rectified as the case may be to the satisfaction of the University and at the Contractor.
- No second-hand equipment of any description may be offered for supply or installation. If so, required the University may call for samples of material and equipment for approval. Samples shall be submitted within 14 days of the request and if judged necessary by the University may only be returned after completion of the installation in order to ensure that the quality of the installed product is the same as that of the approval sample. Any fitting or item of equipment not specifically mentioned but obviously necessary for the successful completion.

Service Access

Where equipment is installed, the Contractor shall ensure that access will be possible for maintenance purposes after any installation.

Scope of Work:

Pertaining to the outsourced ad-hoc, routine, PPM, risk based, condition based & emergency Fire Signage, Fire Prevention & Fire Protection systems + equipment installation, replacement, repair & maintenance services' contract scope of work; the appointed specialist contractor will be required.

List of Campuses with lists of building names

(1) Main Campus Buildings:

MC-PSOB: Main Campus Protection Services' Office Building

MC-PSCRB: Main Campus Protection Services' Control Room Building

MC-PSGH: Main Campus Protection Services Guard House

MC-MEIS-S&CTB: Main Campus Main Electrical Incomer Sub-Station & Cooling Towers Building

MC-EWAB: Main Campus East Wing Administration Building

MC-WWEA: Main Campus West Wing Administration Building

MC-NEL&OB: Main Campus New Engineering Labs & Offices Building ***

MC-OEL&OB: Main Campus Old Engineering Labs & Offices Building

MC-POS&WB: Main Campus Procurement Offices, Stores & Workshop Building

MC-CB: Main Campus C-Block

MC-TWB: Main Campus Toyota Workshop Building

MC-NWB: Main Campus North Wing Building
MC-RSB: Main Campus Resource Centre Building
MC-CRLB: Main Campus Cecil Renauld Lecture Building
MC-DBLB: Main Campus D-Block labs Building
MC-OLVB: Main Campus Old L Lecture Venue Block
MC-LVB: Main Campus L Lecture Venue Block
MC-NLVB: Main Campus N Lecture Venue Block
MC-DHB: Main Campus Dining Hall Building
MC-TSCB: Main Campus Technology Science Centre Building
MC-PKSPHB: Main Campus Pixley Ka-Seme Precinct Hall Building
MC-PKSPK&EBB: Main Campus Pixley Ka-Seme Precinct Kitchen & Event Breakaway Building
MC-PKSPL: Main Campus Pixley Ka-Seme Precinct Labs
MC-PKSPCT: Main Campus Pixley Ka-Seme Precinct Cooling Towers
MC-PKSPPO&SB: Main Campus Pixley Ka-Seme Precinct Offices & Storage Building
MC-SS: Main Campus Student Centre
MC-SP: Main Campus Sports Pavillion
MC-ABSR: Main Campus A-Block Student Residence
MC-BBSR: Main Campus B-Block Student Residence
MC-CBSR: Main Campus C-Block Student Residence
MC-DBSR: Main Campus D-Block Student Residence
MC-EBSR: Main Campus E-Block Student Residence
MC-FBSR: Main Campus F-Block Student Residence
MC-G-BSR: Main Campus G-Block Student Residence
MC-H1BSR: Main Campus H1 Block Student Residence
MC-H2BSR: Main Campus H2 Block Student Residence
MC-H3BSR: Main Campus H3 Block Student Residence
MC-H4BSR: Main Campus H4 Block Student Residence
MC-PHs: Main Campus Park Homes

(2) North Campus:

NC-PSGH: North Campus Protection Services Guard House
NC-MAB: North Campus Main Academic Building
NC-PHs: North Campus Park Homes

(3) Executive Hotel Campus:

EHC-PSGH: Executive Hotels Campus Protection Services Guard House
EHC-PSRB: Executive Hotel Campus Primary Student Residence Building
EHC-SSRB: Executive Hotel Campus Secondary Student Residence Building

NB: The contractor's staff must be equipped with adequate communication equipment and requisite tools to perform the required services to ensure minimum delays in their response to normal & emergency callouts.

- Provide MUT, on an ongoing basis, with technical reports of every Fire Signage as well as Fire Prevention & Protection Systems asset that has been inspected detailing the assets' & system's condition assessment findings, recommendations, full cost implications & associated

timelines.

- Supply, repair and replace all parts of every Fire Signage as well as Fire Prevention & Protection System made necessary through normal wear & tear and system failure when such system replacements or repairs are deemed necessary in accordance with this agreement, the manufacturer's requirements, applicable SANS codes & ISO standards. Only parts that are certified by the original equipment manufacturer (OEM) & SABS with agreed warrantee periods, in all respects, must be used, unless not immediately available & agreed with MUT in writing.
- Replace all parts timeously, thereby limiting incidences of breakdowns (asset & system downtime), unplanned maintenance & consequent damage to the Fire Signage as well as Fire Prevention & Protection Systems & assets. Consequently, the appointed contractor must maintain maximum Fire Signage as well as Fire Prevention & Protection Systems uptime.
- The appointed contractor must provide MUT with a written guarantee or warranty of twelve (12) months on all work done (against defective spares / components & workmanship quality) together with the OEM, installation & replacement warranties of all parts / components & equipment provided.
- Provide monthly technical reports (computer-generated) detailing the history of all inspections, callouts, audits, un/scheduled maintenance activities & costs (inclusive of Fire Signage as well as Fire Prevention & Protection Systems breakdowns, installations, replacements, repairs & maintenance.
- NOT assume ownership or control (in part nor in full) of the Fire Signage as well as Fire Prevention & Protection Systems, all of which must exclusively remain the property of MUT. MUT payment terms & SLA shall refer.
- Inform MUT in writing of any new installations, replacements, repairs or modifications required to the existing infrastructure & equipment deemed necessary. No new installation, replacement, repair or modification work must be undertaken without the written consent / approval of MUT's duly appointed representative.
- Provide comprehensive monthly Audit / Asset Condition Assessment Reports, Asset Registers & Expenditure Reports for all Fire Signage, Fire Prevention & Fire Protection systems & equipment – MUT wide,
- Provide MUT will a comprehensive Fire Signage, Fire Prevention & Fire Protection systems + equipment Master Plan (MUT-wide) for new installations, replacements, repairs & maintenance services outlining the below – for MUT approval:
 - Ad-hoc Maintenance Plan
 - Routine Maintenance Plan
 - Risk Based Maintenance Plan
 - Condition Based Maintenance Plan
 - Emergency Maintenance Plan.
 - OSHERQ Compliance Management Plan

NB. The bidder is encouraged to arrange a walkabout with the End-user & Buyer (by e-mail) for a visual inspection of MUT's Fire Signage as well as Fire Prevention & Protection systems & assets prior to this RFQ's closing date. However, the aforesaid comprehensive Fire Signage as well as Fire Prevention & Protection Systems Maintenance Master Plan shall be compiled by the appointed contractor & provided to MUT within 14 calendar days of the commencement of this contract.

- Assume the applicable full legal responsibilities of all existing warranties for Fire Prevention & Protection systems. Same shall apply for all new installations & extended warrantees. Existing warranty cards shall be made available to the successful bidder by MUT. All Fire Signage as well as Fire Prevention & Protection assets & systems remain the property of MUT, with all related warranties. Conducting warranty related claims from manufacturers for qualifying MUT Infrastructure will remain the sole & full responsibility of the successful bidder as the appointed specialist Fire Signage as well as Fire Prevention & Protection Systems contractor.

Legend:

- SF = Fire Prevention & Protection Systems
- CIDB = Construction Industry Development Board
- OPEX = Operating Expenditure
- CAPEX = Capital Expenditure
- OH&S Act = Occupational Health and Safety Act 85 of 1993
- OSHERQ = Occupational, Safety, Health, Environmental, Risk & Quality [Management]

Compliance Management:

The bidder should take note of the requirements of the OH&S Act, the Construction Regulations 2003 issued in terms of Section 43 of the Act, all applicable SANS & ISO standards for Fire Signage as well as Fire Prevention & Protection Systems – inclusive of the associated electrical wiring requirements & standards. This being a specialized Fire Signage as well as Fire Prevention & Protection Systems services contract, the bidder is deemed to have acquainted themselves and fully understands the comprehensive requirements of the referred Act, Regulations, SANS codes & ISO standards. As a result, the bidder is deemed to have allowed for all cost implications in compliance therewith.

1.4. CONTRACT PERIOD

Panel Validity Period: Twelve (12) Months or until the RFQ financial threshold is reached, whichever occurs first.

1.5. IMPORTANT NOTES:

1. The intent of this RFQ is to procure the services of one (1) 2SF (or higher) CIDB graded SMME Fire Signage, Fire Prevention & Fire Protection one (1) specialist contractor that will provide the MUT Maintenance Department with outsourced installation, replacement, repair & maintenance services for all existing & planned fire equipment, parts / components & systems (on a rate-based & fixed-fee contract).
2. The Unit price (Rate P/H) is indicative of the total costs for the provision of each outsourced resource. The bidder must provide (in a separate pricing schedule) a detailed/descriptive cost breakdown of all contract disbursements for the full provision of the required services. The total cost for all monthly disbursements must be included in the Pricing Schedule above, which will be deemed to be an exhaustive list & total amount. The mark-up fee & profit margin fee must be indicated separately in the Pricing Schedule.
3. Any & all services that will be provided on an ad-hoc/emergency basis outside of MUT working hours must be submitted by the contractor to, then pre-authorized in writing by the MUT Maintenance Department's authorized official prior to any services being provided. Standard after hours, weekend & public holiday rates shall apply.

4. The contents of a Task Order Form will be agreed upon & pre-signed by the two parties to regulate the scope, deliverables, milestones & timelines for each task under this contract. This will form part of the SLA for this specialized Fire Signage, Fire Prevention & Fire Protection contract.
5. The successful bidder cannot change any of the resources outsourced to MUT for the entire duration of the contract, unless otherwise approved in writing by the MUT Maintenance Department's authorized official. The service providers' personnel will be issued with access cards.
6. At any point for the duration of this contract, the MUT Maintenance Department's authorized official reserves the right to instruct the appointed contractor to immediately change any & all resources outsourced to MUT due to (including but not limited to):
7. Poor performance / incapacity / delayed services / poor workmanship quality / unacceptable behavior.
8. An OSHERQ File must be submitted by the appointed contractor & approved by MUT as aforesaid. Failure to comply with this & all applicable statutory requirements will result in the appointed contractor not being permitted to carry out any work on MUT premises. Failure by the appointed contractor to always maintain a compliant OSHERQ file will lead to the contractor being instructed to immediately leave the MUT premises, reported to the necessary regulatory body/ies and be penalized accordingly.
9. Penalties for these service deficiencies will be charged to the appointed contractor for each service deficiency that is pending. Hereunder the applicable penalties which will form part of this contract's SLA:

1.6. CONTRACT ADMINISTRATION AND TASK ORDERS

1. No work may commence without a written task order or written instruction issued by the authorised MUT representative.
2. Emergency, after-hours, weekend and public holiday work must be pre-authorized in writing, except where immediate attendance is expressly instructed by MUT to prevent loss or damage, in which case written confirmation must follow as soon as possible.
3. Each task order shall define the scope, deliverables, timeframes, response expectations and approval arrangements.
4. Completed work must be signed off by the designated MUT representative before invoicing.
5. MUT reserves the right to rotate work among panel members, obtain quotations from panel members for specific tasks, or use any approved panel allocation method provided this is applied fairly, transparently and in line with MUT policy.
6. MUT may require replacement of any deployed resource whose performance, conduct, workmanship or compliance is unsatisfactory.

1.7. REMEDIES, RESERVATION OF RIGHTS AND GENERAL CONDITIONS

1. MUT is not obliged to appoint any bidder and may cancel the RFQ or panel process in accordance with applicable law and policy.
2. MUT reserves the right to verify any information submitted and to request clarification or substantiation where necessary.
3. MUT reserves the right to negotiate with the highest scoring acceptable bidder(s) in line with applicable law and internal policy, provided such negotiations do not materially prejudice any

bidder or alter the basis of the competition unlawfully.

4. Any false declaration, misrepresentation, fronting practice, fraud or misstatement may result in disqualification, cancellation of contract, reporting to relevant authorities and/or restriction in accordance with applicable legislation.

Minimum Service Level Agreement	Targets (Response & Turnaround Times)	Applicable Penalties
On-campus response to normal call-outs (within 1 hour of each call-out being logged)	100% Response Time	10% of the billable labour costs, per reported incident.
*On-campus resolution of normal call-outs (within 4 hours of each call-out being logged)	100% Turnaround Time	10% of the billable labour costs, per reported incident.
On-campus response to emergency call-outs (within 1 hour of each call-out being logged)	100% Response Time	15% of the billable labour costs, per reported incident.
*On-campus resolution of emergency call-outs (within 2 hours of each call-out being logged)	100% Turnaround Time	15% of the billable labour costs, per reported incident.
Compliance with any & all applicable statutory regulations	100% Compliance	To be cascaded in the SLA
Compliance with any & all contract agreements	100% Compliance	To be cascaded in the SLA

*= "On-campus resolution of normal & emergency call-outs (within the aforesaid hours of each call-out being logged)": where delays are beyond the control of the appointed bidder, it is the contractor's responsibility to inform MUT (prior / timeously) and provide comprehensive details, i.e., nature of the delay & expected response / turnaround time.

1.8 BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and /or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,

employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/shaving the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3. DECLARATION

I, _____ the _____ undersigned,(name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.5 There have been no consultations, communications, agreements or arrangements

made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

SECTION 2- EVALUATION PROCESS

Quotations will be evaluated in three stages as set out below:

- Stage 1: Administrative and mandatory compliance.
- Stage 2: Functionality evaluation (minimum threshold: 70 points out of 100); and
- Stage 3: Price and preference points in terms of the 80/20 preference point system.

2.1. STAGE 1 – ELIGIBILITY AND MANDATORY RETURNABLE DOCUMENTS

1. RFQ document completed and signed where applicable.
2. Completed Pricing Schedule.
3. Valid Letter of Good Standing (COIDA)
4. Company Registration Documents / CIPC Certificate.
5. Valid Tax Compliance Status Pin
6. Certified ID Copies of all Company Directors.
7. Board/Directors Resolution or Proxy (If not Sole Proprietor).
8. Public liability cover the value of R10 000 000.00.
9. 2SF or higher CIDB Grade Certificates.
10. Certificates of Companies Membership with SAQCC Fire, FPA SA & FFETA.
11. Registration with Automatic Sprinkler Inspection Bureau (ASIB).
12. Valid SANAS Accreditation: Inspection of Transportable Refillable Gas Containers.
13. Valid AMSA Certificate of Accreditation under Section 4.5 of the SAMFAS Code.
14. Companies SABS Approval (with the bidder's Permit Number & Schedule to Permit to Apply Certification Mark).
15. Valid SABS Certificate of Registration for ISO 9001:2008 Quality Management Systems (In respect of the supply, reconditioning & installation of fire-fighting equipment).
16. SABS letter confirming that the bidder's on-site service vehicle has been assessed & found to comply with the requirements of SANS 1475/2010 & associated reference standards.
17. Department of Labour Certificate: Transportable Gas Container Test Station (in terms of the Pressure Equipment Regulation 18 under the OH&S Act 58 of 1993).

2.1.1. NON – MANDATORY RETURNABLE DOCUMENTS (STAGE 1)

1. CSD MAAA NUMBER -----(please insert in the space provided)
2. BBBEE Certification – No points will be allocated if not provided.
3. **Important condition:** The successful bidder(s) shall, within five (5) working days of receipt of a letter of appointment and before commencement of any work, submit a contract-specific safety file and any other commencement documents required by MUT for approval.

2.2. STAGE TWO – FUNCTIONALITY EVALUATION (41 POINTS)

The evaluation criteria for functionality considers the bidder's previous experience and ability, quality, reliability, viability and durability of all equipment, goods and or services as well as the Bidders technical capacity and ability to execute and maintain a contract.

Note:

- No bidders will be considered further unless the minimum qualifying score/percentage for functionality has been achieved.
- Only bidders scoring minimum 21 out of 41 points and more shall be considered for Stage 3 dealing with Price & BBBEE.

Functionality Criteria	Weights
<p>COMPANY EXPERIENCE AND REFERENCES</p> <p>The bidder to submit copies of reference letters for proven experience in Fire Signage, Fire Prevention & Fire Protection installation, replacement, repair & maintenance contracts / projects valuing R500 000.00 – R1 000 000.00 (as per the CIDB Works Capability criteria for 2ME graded contractors).</p> <p>The references should include the name of the entity, nature of contract, contact person (Relevant person), contact number and email address.</p> <p>Note: Please ensure reference letters are on the clients' letterhead.</p>	<p>Maximum 3 points</p>
<p>Three (03) client reference letters for completed Fire Signage, Fire Prevention & Fire Protection installation, replacement, repair & maintenance contracts / projects valuing R500 000.00 – R1 000 000.00 (as per the CIDB Works Capability criteria for 2ME graded contractors)</p>	<p>3 Points</p>
<p>Two (02) client reference letters for completed Fire Signage, Fire Prevention & Fire Protection installation, replacement, repair & maintenance contracts / projects valuing R500 000.00 – R1 000 000.00 (as per the CIDB Works Capability criteria for 2ME graded contractors)</p>	<p>2 Points</p>
<p>One (01) client reference letter for completed Fire Signage, Fire Prevention & Fire Protection installation, replacement, repair & maintenance contracts / projects valuing R500 000.00 – R1 000 000.00 (as per the CIDB Works Capability criteria for 2ME graded contractors)</p>	<p>1 Point</p>
<p>EXPERIENCE OF KEY PERSONNEL</p> <p>The bidder must submit comprehensive CVs (further to filling in – in full, the abridged CV forms below), Certified / Verifiable Membership & Professional Registration Certificates as well as all Certified / Verifiable Relevant Qualifications of all key personnel that will be assigned to this Fire Signage, Fire Prevention & Fire Protection Systems contract.</p>	<p>Maximum 34 Points</p>
<p>Mandatory Qualification/s (1 x Contract Manager):</p> <p>The following clear & certified copies are required for this resource:</p> <ul style="list-style-type: none"> ▪ RSA ID (1 point) ▪ SAQCC Fire Card (Competent Person as per the OH&S Act 85 of 1993) (1 point). <p>Conditional Qualification/s (1 x Contract Manager):</p> <p>The following clear & certified / verifiable copies are required for this resource: DoL, QCTO, HWSeta & SAIOSH accredited & endorsed OH&S certificates, based on the SAQA curriculum, i.r.o all safe work procedures that relate to the full provision of this contract's deliverables, e.g., working at heights, first aid, firefighting, etc. If not already acquired, the bidder must provide a Pro-forma Invoice from an accredited training provider verifying that this resource</p>	<p>7 Points</p>

<p>will complete the requisite training within 5 workdays of receiving a letter of award. This forms part of the required OSHER File. (1 Point)</p> <p>Advantageous Industry Qualification/s (1 x Contract Manager): In line with industry best practices, the following clear & certified / verifiable copy is required for this resource:</p> <ul style="list-style-type: none"> SAQA accredited Contract Management diploma / degree (1 point) <p>NB: Should there be an impasse in the evaluation of the total functionality criteria, this advantageous qualification will be used by MUT to elevate a bidder/s whose Contract Manager/s possess one.</p> <p>Mandatory Experience (1 x Specialist HVAC&R Technician): The following verifiable experience is required for this resource:</p> <ul style="list-style-type: none"> 10+ years' service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems. (3 points) 6+ years' service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems. (2 points) 3+ years' service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems. (1 point) <p>NB: Bidders whose Contract Managers don't meet any of the above 3 criteria will be disqualified.</p>	
<p>Mandatory Qualification/s (3 x SAQCC Fire registered Technicians): The following clear & certified copies are required for this resource:</p> <ul style="list-style-type: none"> RSA ID (1 point per Technician) SAQCC Fire Card (Competent Person as per the OH&S Act 85 of 1993) (1 point per technician) <p>Conditional Qualification/s (3 x SAQCC Fire registered Technicians): The following clear & certified / verifiable copies are required for this resource:</p> <ul style="list-style-type: none"> DoL, QCTO, HWSeta & SAIOSH accredited & endorsed OH&S certificates, based on the SAQA curriculum, i.r.o all safe work procedures that relate to the full provision of this contract's deliverables, e.g., working at heights, first aid, firefighting, etc. If not already acquired, the bidder must provide a Pro-forma Invoice from an accredited training provider verifying that this resource will complete the requisite training within 5 workdays of receiving a letter of award. This forms part of the required OSHER File. (1 Point per Technician) <p>Mandatory Experience (3 x SAQCC Fire registered Technicians): The following verifiable experience is required for this resource:</p> <ul style="list-style-type: none"> 5+ years' service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems. (3 point per Technician) 3+ years' service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems. (2 point per Technician) 1+ years' service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems. (1 point per Technician) 	12 Points
<p>Mandatory Equity Target (1 x SAQCC Fire registered Technicians, from the 3 noted above): To promote diversity within the institution & the service providers we partner with, particularly in the MUT Maintenance Department's high-paced work environment which is dominated by males</p>	1 Point

<p>from the Baby Boomer Generation to Generation X, to bridge the generational & equity gaps preference will be given to resources that meet the below criteria:</p> <ul style="list-style-type: none"> ▪ 1 x Female SAQCC Fire registered Technician (of any productive age). (1 point) 	
<p><u>Mandatory Qualification/s (1 x OSHERQ Compliance Management Officer):</u> The following clear & certified copies are required for this resource:</p> <ul style="list-style-type: none"> ▪ RSA ID (1 Point) ▪ SAQCC Fire Card (Competent Person as per the OH&S Act 85 of 1993 (1 Point) ▪ SACPCMP certificate of membership (1 Point) <p><u>Conditional Qualification/s (1 x OSHERQ Compliance Management Officer):</u> The following clear & certified / verifiable copies are required for this resource:</p> <ul style="list-style-type: none"> ▪ DoL, QCTO, HWSeta & SAIOSH accredited & endorsed OH&S certificates, based on the SAQA curriculum, i.r.o all safe work procedures that relate to the full provision of this contract's deliverables, e.g., working at heights, first aid, firefighting, etc. If not already acquired, the bidder must provide a Pro-forma Invoice from an accredited training provider verifying that this resource will complete the requisite training within 5 workdays of receiving a letter of award. This forms part of the required OSHERQ File. (1 point) <p><u>Mandatory Experience (1 x OSHERQ Compliance Management Officer):</u> The following verifiable experience is required for this resource:</p> <ul style="list-style-type: none"> ▪ 5+ years' OSHERQ compliance management service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems. (3 points) ▪ 3+ years' OSHERQ compliance management service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems. (2 points) ▪ 1+ year's OSHERQ compliance management service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems. (1 point) 	7 Points
<p><u>Mandatory Qualification/s (3 x Assistants – to the SAQCC Fire registered Technicians):</u> The following clear & certified copies are required for each of the 4 resources:</p> <ul style="list-style-type: none"> ▪ RSA IDs (1 point per Assistant x3) <p>NB: Bidders' Fire Signage, Fire Prevention & Fire Protection Assistants that don't meet the above criteria will be disqualified.</p> <p><u>Mandatory Experience (3 x Assistants – to the SAQCC Fire registered Technicians):</u> The following verifiable experience is required for this resource:</p> <ul style="list-style-type: none"> ▪ 5+ years' service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems, i.e., assisting SAQCC Fire registered Technicians. (3 points per Assistant) ▪ 3+ years' service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems, i.e., assisting SAQCC Fire registered Technicians. (2 points per Assistant) ▪ 1+ years' service experience in the installation, replacement, repair & maintenance of Fire Signage, Fire Prevention & Fire Protection systems, i.e., assisting SAQCC Fire registered Technicians. (1 point per assistant) 	6 Points

<p>Mandatory Equity Target (1 x Assistant, from the 4 noted above): To promote diversity within the institution & the service providers we partner with, particularly in the MUT Maintenance Department’s high-paced work environment which is dominated by males from the Baby Boomer Generation to Generation X, to bridge the generational & equity gaps preference will be given to resources that meet the below criteria:</p> <ul style="list-style-type: none"> ▪ 1 x Female Assistant (to the SAQCC Fire registered Technician) – of any productive age. (1 point) 	1 Point
<p>Locality Bidder to submit a copy of Lease agreement; Utility bill not older than 3 months; Confirmation of Residential Address Issued by Ward Councilor</p>	Maximum 4 points
<p>Business Operating in Umlazi (Utility bill / Lease agreement/ Confirmation of Residential Address Issued by Ward Councilor provided)</p>	4 Points
<p>Business Operating in Durban (Utility bill / Lease agreement/ Confirmation of Residential Address Issued by Ward Councilor provided)</p>	3 Points
<p>Business Operating in KwaZulu Natal (Utility bill / Lease agreement/ Confirmation of Residential Address Issued by Ward Councilor provided)</p>	2 Points
<p>Business Operation Outside of KwaZulu Natal</p>	1 Point
<p>TOTAL POINTS FOR FUNCTIONALITY</p>	41 Points

Notes for functionality:

- All qualifications must be attached. Where foreign qualifications are submitted, a SAQA evaluation certificate must also be attached. MUT reserves the right to verify all references, qualifications, registrations and experience claims. Replacement personnel may only be used with prior written approval by MUT and must be of equal or better competence.
- No information provided OR submission of no substance / irrelevant information provided OR less than 2 years’ experience = 0 Points
- The functionality criterion aims to assess the capability of the bidder to plan, execute and successfully deliver upon this specialized Fire Signage, Fire Prevention & Fire Protection installation, replacement, repair & maintenance services contract’s expectations.
- Bidders must obtain a minimum score of 21 out of the 41 total points for the functionality criterion to progress to the next stage (Stage 3: Pricing) of this RFQ’s evaluation process.
- Reference is made to Mandatory v/s Conditional v/s Advantageous Criteria for the Functionality Stage.
- MUT reserves the right not to appoint the lowest received bid price. MUT reserves the right to negotiate the price of the recommended bidder to market related rates. MUT reserves the right to appoint a bidder that will add service value to this contract’s performance. Therefore, during the evaluation process, points scored in the Functionality Stage will supersede the tendered Pricing. This will inform the basis of the successful bidder’s appointment.

2.2.1 CV TEMPLATE: CONTRACT MANAGER

Full Name:		Nationality:			
Gender:		ID No.:			
Formal Qualifications:					
Qualification/s	Name of Institution/s			Year Obtained	
Name of Employer (1):	Full Time:	Yes		No	
Current/Recent Position:	Years of Experience:				
Name of Employer (2):	Full Time:	Yes		No	
Previous Position:	Years of Experience:				
Name of Employer (3):	Full Time:	Yes		No	
Previous Position:	Years of Experience:				
Name of Employer (4):	Full Time:	Yes		No	
Previous Position:	Years of Experience:				
Specific Record of Service Experience Pertinent to this Fire Signage, Fire Prevention & Fire Protection Systems & Equipment Contract:					

2.2.2 CV TEMPLATE: FEMALE SAQCC FIRE REGISTERED TECHNICIAN (1 OF 3)

Full Name:		Nationality:			
Gender:		ID No.:			
Formal Qualifications:					
Qualification/s	Name of Institution/s			Year Obtained	
Name of Employer (1):	Full Time:	Yes		No	
Current/Recent Position:	Years of Experience:				
Name of Employer (2):	Full Time:	Yes		No	
Previous Position:	Years of Experience:				
Name of Employer (3):	Full Time:	Yes		No	
Previous Position:	Years of Experience:				
Name of Employer (4):	Full Time:	Yes		No	
Previous Position:	Years of Experience:				
Specific Record of Service Experience Pertinent to this Fire Signage, Fire Prevention & Fire Protection Systems & Equipment Contract:					

2.2.3 CV TEMPLATE: SAQCC FIRE REGISTERED TECHNICIAN (2 OF 3)

Full Name:		Nationality:			
Gender:		ID No.:			
Formal Qualifications:					
Qualification/s	Name of Institution/s			Year Obtained	
Name of Employer (1):	Full Time:	Yes		No	
Current/Recent Position:	Years of Experience:				
Name of Employer (2):	Full Time:	Yes		No	
Previous Position:	Years of Experience:				
Name of Employer (3):	Full Time:	Yes		No	
Previous Position:	Years of Experience:				
Name of Employer (4):	Full Time:	Yes		No	
Previous Position:	Years of Experience:				
Specific Record of Service Experience Pertinent to this Fire Signage, Fire Prevention & Fire Protection Systems & Equipment Contract:					

2.2.4 CV TEMPLATE: SAQCC FIRE REGISTERED TECHNICIAN (3 OF 3)

Full Name:		Nationality:			
Gender:		ID No.:			
Formal Qualifications:					
Qualification/s		Name of Institution/s		Year Obtained	
Name of Employer (1):		Full Time:	Yes		No
Current/Recent Position:		Years of Experience:			
Name of Employer (2):		Full Time:	Yes		No
Previous Position:		Years of Experience:			
Name of Employer (3):		Full Time:	Yes		No
Previous Position:		Years of Experience:			
Name of Employer (4):		Full Time:	Yes		No
Previous Position:		Years of Experience:			
Specific Record of Service Experience Pertinent to this Fire Signage, Fire Prevention & Fire Protection Systems & Equipment Contract:					

2.2.5 CV TEMPLATE: HEALTH & SAFETY COMPLIANCE MANAGEMENT OFFICER (x1)

▪ Full Name:	▪ Nationality:				
▪ Gender:	▪ ID No.:				
Formal Qualifications:					
Qualification/s	Name of Institution/s			Year Obtained	
Name of Employer (1):	Full Time:	Yes		No	
Current/Recent Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (2):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (3):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (4):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Specific Record of Service Experience Pertinent to this Fire Signage, Fire Prevention & Fire Protection Systems & Equipment Contract:					

**2.2.6 CV TEMPLATE: FEMALE ASSISTANT (T SAQCC FIRE REGISTERED TECHNICIAN)
(1 OF 3)**

▪ Full Name:		▪ Nationality:			
▪ Gender:		▪ ID No.:			
Formal Qualifications:					
Qualification/s	Name of Institution/s			Year Obtained	
Name of Employer (1):	Full Time:	Yes		No	
Current/Recent Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (2):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (3):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (4):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Specific Record of Service Experience Pertinent to this Fire Signage, Fire Prevention & Fire Protection Systems & Equipment Contract:					

2.2.7 CV TEMPLATE: ASSISTANT (TO SAQCC FIRE REGISTERED TECHNICIAN) (2 OF 3)

▪ Full Name:		▪ Nationality:			
▪ Gender:		▪ ID No.:			
Formal Qualifications:					
Qualification/s	Name of Institution/s			Year Obtained	
Name of Employer (1):	Full Time:	Yes		No	
Current/Recent Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (2):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (3):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (4):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Specific Record of Service Experience Pertinent to this Fire Signage, Fire Prevention & Fire Protection Systems & Equipment Contract:					

2.2.8 CV TEMPLATE: ASSISTANT (TO SAQCC FIRE REGISTERED TECHNICIAN) (3 OF 3)

▪ Full Name:		▪ Nationality:			
▪ Gender:		▪ ID No.:			
Formal Qualifications:					
Qualification/s	Name of Institution/s			Year Obtained	
Name of Employer (1):	Full Time:	Yes		No	
Current/Recent Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (2):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (3):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Name of Employer (4):	Full Time:	Yes		No	
Previous Position:	Years of Service:				
Reference:	E-mail: Contact No.:				
Specific Record of Service Experience Pertinent to this Fire Signage, Fire Prevention & Fire Protection Systems & Equipment Contract:					

2.2.9 COMPANY PROFILE TEMPLATE:

<ul style="list-style-type: none"> Bidder's Company Name: 	
Service Experience in Proving Specialized Fire Signage, Fire Prevention & Fire Protection Installation, Replacement, Repair & Maintenance Services:	
Name of Client (1):	
Duration of Service:	Contract Value (as per the CIDB Works Capability criteria):
Assigned OSHERQ personnel (if any):	
Relevance of the Client's Contract's Service Scope v/s this Fire Signage, Fire Prevention & Fire Protection Contract's Service Scope (Installations, Replacements, Repairs & Maintenance):	
Reference:	E-mail: Contact No.:
Name of Client (2):	
Duration of Service:	Contract Value (as per the CIDB Works Capability criteria):
Assigned OSHERQ personnel (if any):	
Relevance of the Client's Contract's Service Scope v/s this Fire Signage, Fire Prevention & Fire Protection Contract's Service Scope (Installations, Replacements, Repairs & Maintenance):	

Reference:	E-mail: Contact No.:
Name of Client (4):	
Duration of Contract:	Contract Value (as per the CIDB Works Capability criteria):
Assigned OSHERQ personnel (if any):	
Relevance of the Client's Contract's Service Scope v/s this Fire Signage, Fire Prevention & Fire Protection Contract's Service Scope (Installations, Replacements, Repairs & Maintenance):	
Reference:	E-mail: Contact No.:

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this data correctly describes our company's service experience.

Signature:**Date:**.....
 [of key personnel who confirms the details on the Company Profile as recorded above]

Signature:**Date:**.....
 [of person authorised to sign on behalf of the Tenderer]

2.3 STAGE 3 – PRICE AND PREFERENCE POINTS (80/20)

Only Bids that achieved the minimum qualifying score/percentage of 70% for functionality will be considered further in terms of the relevant preference point system.

To enable fair comparison of quotations, bidders must complete the pricing schedule below. The quantities are for evaluation purposes only and do not guarantee actual volumes. Work will be instructed only through authorised task orders as and when required.

The below pricing schedule is for RFQ evaluation purposes only.

No	Description	Location	Unit	Quantity	Rate	Total Amount (Qty x Rate)
1.	Cost of Technical Human Capital Resources:					
1.1	Contract Manager	MUT wide	Per/Hour	1		
1.2	SAQCC Fire Registered Technicians	MUT wide	Per/Hour	1		
1.3	Assistants (to the SAQCC Fire Registered Technician)	MUT wide	Per/Hour	1		
1.4	OSHERQ Compliance Management Officer	MUT wide	Per/Hour	1		
2.	General Contract Costs:					
2.1	Administration (Technical Inspection Reports, Quotations, Service Sheets / Job Cards, Credit Notes, Invoices & Statements -	MUT wide	Per/Hour	1		

	combined)					
2.3	Transportation Charge	MUT wide	Per/KM	1	As per the Department of Transport Rates	As per the Department of Transport Rates
2.4	Monthly Audit / Asset Condition Assessment Report Fee	MUT wide	Per/Hour	1		
2.5	Monthly Asset Register Fee	MUT wide	Per/Hour	1		
2.6	Monthly Expenditure Report Fee	MUT wide	Per/Hour	1		
2.7	OSHERQ File	MUT wide	Per/Complete File	1		
Sub-total						
VAT @15% (where applicable ONLY)						
Total Bid Price (Category A: Human Capital & General Contract Costs) in RSA Currency						

PRICING SCHEDULE / BILL OF QUANTITIES 2: CATEGORY B – HVAC&R SCHEDULED MAINTENANCE SERVICE RATES

PLEASE NOTE:

1. This is a Firm & Fixed Pricing Model
2. Only firm prices will be accepted. Non-firm prices (including prices subject to rates of exchange variations) will not be considered.
3. In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
4. This is a rate-based & fixed fee specialized HVAC&R installation & maintenance services contract. Therefore, the quantities noted below are for evaluation & adjudication purpose ONLY per asset. The bidder's offered unit rates v/s total amounts noted below will be utilized to calculate the actual total contract costs for the stated contract duration.
5. All new installations rates must include power cabling (maximum 10m long) and all

appurtenances necessary for a complete installation. New installations must include an Electrical COC (including costing thereof) and should conform to all applicable SASA standards (including but not limited to the below):

- SANS 0142 wiring of premises
- SANS 10147
- OH&S Act 85 of 1993

No..	Description	Unit	Quantity	Unit Rate	Total Amount (No. of Services x Qty x Rate)
1.1	2 kg CO2 Extinguisher	No	1		
1.2	2.5 kg CO2 Extinguisher	No	1		
1.3	4.5 kg CO2 Extinguisher	No	1		
1.4	5 kg CO2 Extinguisher	No	1		
1.5	9 kg CO2 Extinguisher	No	1		
1.6	Hose Reel	No	1		

No..	Description	Unit	Quantity	Unit Rate	Total Amount (No. of Services x Qty x Rate)
1.1	Call-out Fee (Normal Office Hours)	MUT wide	Per/Call-out	1	
1.2	Call-out Fee (Outside Office Hours)	MUT wide	Per/Call-out	1	
1.3	Mark-up on Parts / Components & Equipment Fee (percentage ____% of the monetary value relative to R1.00)				
1.4	Profit Margin Fee (indicate percentage ____% of the total monetary value, excluding the Mark-up Fee)				

NB: The prices exclude any recharges, major spares, pressure testing or hydrostatic testing, if needed. Price quoted on this tender document will apply.

[All applicable taxes included]

2.3.1 POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis: 80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where:

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{\min} = Price of lowest acceptable bid
- P_{\min} = Price of lowest acceptable bid

POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Note:

Non-compliant contributors or failure to provide certification substantiating the BBEE status level of contribution will result in the Bidder being awarded zero (0) points for the preference point system.

3 MUT RFQ FORM DECLARATION

1. I/We hereby render to supply all or any of the supplies and/or to render all or any of the services described in the attached documents to MUT on the items and conditions and in accordance with the specifications stipulated in the RFQ documents (and which shall be taken as part of, and incorporated into, this RFQ), and on the terms regarding time for delivery and/or execution stipulated therein.
2. I/We agree that the offer herein shall remain binding upon me/us and open for acceptance by MUT during the validity period indicated and calculated from the closing time of the RFQ.
3. If I/we withdraw my/our RFQ within the period for which I/we have agreed that the RFQ should remain open for acceptance or fail to fulfil the contract when called upon to do so, MUT may without prejudice to its other rights, agree to the withdrawal of my/or RFQ or cancel the contract that may have been entered into between me/us and MUT and I/we will then pay to MUT any additional expense incurred by MUT having either to accept any less favourable RFQ or fresh RFQs have to be invited, the additional expenditure incurred by the invitation of fresh RFQ and by the subsequent acceptance of any less favourable RFQ, MUT shall also have the right to recover such additional expenditure by set-off against moneys which may be due or become to me/us under this or any other RFQ or contract or against any guarantee or deposit that have been furnished by me/us or on my/our behalf for the due fulfilment of this or any other RFQ or contract and pending the ascertainment of the amount of such additional expenditure to retain such moneys, guarantee or deposit as security for any loss MUT may sustain by reason of my/our default.
4. If my/our RFQ is accepted the acceptance may be communicated to me/us by letter or ordinary post or registered post and that SA Post Office Ltd shall be regarded as my/our agent. Delivery or such acceptance to SA Post Office Ltd shall be treated as delivery to me/us.
5. The law of the Republic of South Africa shall govern the contract created by the acceptance of my/our RFQ and that I/we choose domicilium citandi et executandi in the Republic (full address).
6. I/We furthermore confirm that I/we have satisfied myself/ourselves as to the correctness and validity of my/our RFQ, and that it covers all the work/item(s) in these documents and all my/our obligations under a resulting contract. I/we accept that any mistakes in the RFQ submission will be at my/our risk.
7. I/we hereby accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me/us under this agreement as the Principal(s) liable for the due fulfilment of this contract.
8. I/We agree that any action from this contract in all respects be instituted against me/us and I/we hereby undertake to satisfy fully any sentence or judgment which may be pronounced against me/us as a result of such action.
9. I/We declare that I/we have participation /no participation in the submission of any other offer for the supplies/service described in the attached documents. If in the affirmative, state name(s) or RFQ(s) involved.

CHECKLIST TO BE COMPLETED BY THE BIDDER:

<ul style="list-style-type: none"> ▪ Does this offer comply with the specifications? State the brand where applicable. 	
<ul style="list-style-type: none"> ▪ Does the bidder have the required experience? State period. 	
<ul style="list-style-type: none"> ▪ Can this order be delivered within specified period? State delivery period. 	
<ul style="list-style-type: none"> ▪ Do you intend sub-contraction/Partner? 	
<ul style="list-style-type: none"> ▪ Does the bidder have a Valid SARS Tax Compliance Status Pin? 	
<ul style="list-style-type: none"> ▪ Does the bidder have Certificates of Membership with SAQCC Fire, FPA SA & FFETA. 	
<ul style="list-style-type: none"> ▪ SAMSA Certificate of Accreditation under Section 4.5 of the SAMFAS Code. 	
<ul style="list-style-type: none"> ▪ SABS Approval (with the bidder's Permit Number & Schedule to Permit to Apply Certification Mark). 	
<ul style="list-style-type: none"> ▪ SABS Certificate of Registration for ISO 9001:2008 Quality Management Systems (In respect of the supply, reconditioning & installation of fire-fighting equipment). 	
<ul style="list-style-type: none"> ▪ SABS letter confirming that the bidder's on-site service vehicle has been assessed & found to comply with the requirements of SANS 1475/2010 & associated reference standards. 	
<ul style="list-style-type: none"> ▪ SANAS Accreditation: Inspection of Transportable Refillable Gas Containers. 	
<ul style="list-style-type: none"> ▪ Does a bidder have ASIB Approval 	
<ul style="list-style-type: none"> ▪ Does the bidder have a Valid Letter of Good Standing (COIDA)? 	
<ul style="list-style-type: none"> ▪ Does the bidder have a CIDB grading 2SF or HIGHER? 	
<ul style="list-style-type: none"> ▪ Does the bidder have a Public liability cover to the value of R20 000 000.00? 	
<ul style="list-style-type: none"> ▪ Does the bidder have a valid BBBEE Certificate or Affidavit? 	
<ul style="list-style-type: none"> ▪ Did the bidder complete the Bidder's Disclosure Declaration? 	
<ul style="list-style-type: none"> ▪ Did the bidder complete the MUT RFQ Declaration? 	