



VISION

Shape and own the future

To be a transforming, equitable, sustainable, and academically excellent University of Technology anchored in its communities.

MISSION

To offer technological, career-directed educational programmes focussing on the innovative problem-solving research and engage with government, business, industries and communities as end-users.

DEPARTMENT OF HUMAN RESOURCES AND DEVELOPMENT

DIRECTOR (P5) – Ref: AH06

Five Year Performance-Based Fixed Term Contract

Key Performance Areas:

- Leadership & Management.
- Policy Development.
- HR Policy & Procedure Management and Employment Relations.
- Implementation of MUT's Human Resources Strategy
- Remuneration and HR administration
- Safety, Health & Employee Wellness Management.
- Team Management & Team Participation.
- HR Consulting and coaching.
- Customer Advice and Support.
- Resource Management: Budget & Finance (Financial Administration)
- Resource Management: Human Resources
- Representation

Minimum Requirements:

- An appropriate Master's Degree / NQF level 9 qualification.
- At least five (5) to seven (7) years relevant experience as a Senior HR Consultant in a generalist HR environment, with at least three years in a supervisory or management capacity.
- Management/supervisory experience in Remuneration and HR administration

Recommendation:

- Registration with the South African Board for Personnel Practice (SABPP).
- Competent Skills Development Facilitator
- Understanding of Higher Education and Training environment
- Computer Proficiency (MS Office suite)

Competencies:

- Technical/ professional HR knowledge and skill
- In-depth knowledge of HR administration systems
- In-depth knowledge of labour legislation

- Leadership and people management
- Financial management
- Planning and organizing.
- Ability to work in a changing environment.
- Client service
- Communication
- Building interpersonal relationships

Salary Scale: R970 044.00 – R1 333 150.00 basic salary per annum.

Benefits: 13th cheque, housing subsidy, pension, group life, medical aid, and study grant.

Interested applicants should send (a) a motivation detailing the extent to which they meet the requirements of the position; (b) an application form (downloadable from www.mut.ac.za); (c) a Curriculum Vitae; (d) certified copies of academic qualifications plus academic records including matriculation certificate (**Please provide academic transcripts and SAQA evaluation certificate, if qualifications were obtained outside South Africa**), proof of professional registration with a relevant professional body where applicable and copy of a valid driver's license (where applicable) (e)certified copy of the identity document. ; and (f) names of three contactable referees to: Department of Human Resources and Development, via email: hr@mut.ac.za.

No manual applications will be accepted. Incomplete applications or applications without the application form and required documents will not be considered.

Only shortlisted candidates will be contacted. If you don't hear from MUT within 3 months, please deem your application unsuccessful.

Enquiries may be directed to:

Tel: (031) 907 7328 / 7560

Closing Date: 17 April 2026

Mangosuthu University of Technology is committed to meeting the objectives of Employment Equity to improve representivity within the institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity targets including people with disabilities.

The University reserves the right NOT to make an appointment.