

REQUEST FOR QUOTATION

SPECIFICATION: CORPORATE BRANDING FOR AUG TO SEP EVENTS

Reason for RFQ : Corporate branding for VC's Trip to India (First week of October 2024)

Request from : Office of the Vice-Chancellor

INTRODUCTION

MarComms will be hosting a series of events from August to September. We are looking for corporate branding to enhance the events. The specification is below:

SHWESHWE BUCKET HAT:

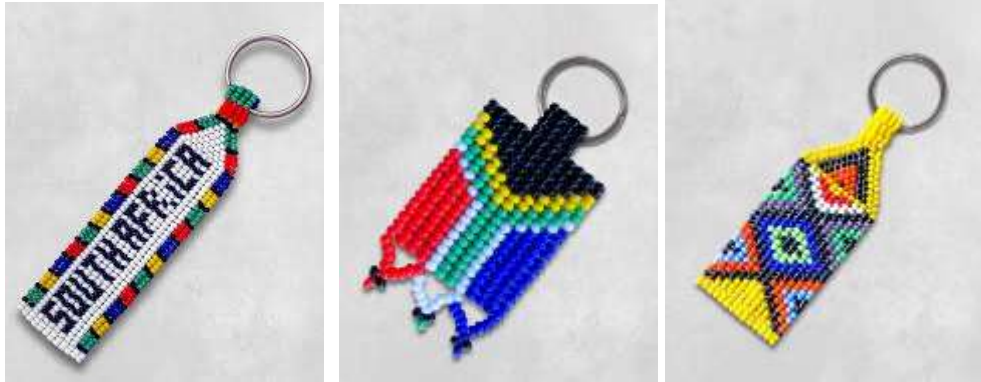
- Description: one size fit all bucket hat made from shweshwe print
- Quantity: 10
- Colour: Variety
- Branding: MUT 45 year celebration logo only



BEADED KEY HOLDER:

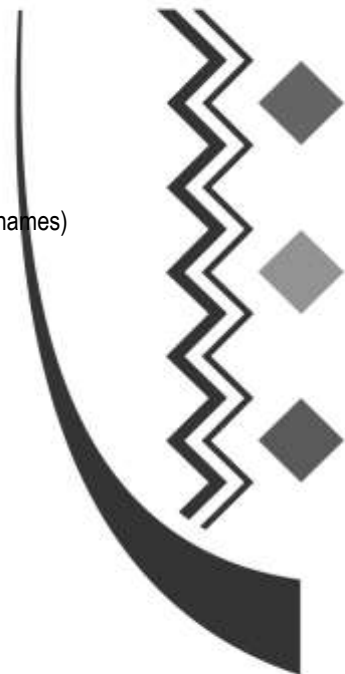
- Description: Beaded key holder.
- Size: Standard size
- Colour: Multi-coloured

- Branding: No logo
- Quantity: 10



CONFERENCE SHOPPER BAG

- Description: Shweshwe Trenton shopper bag
- Quantity: 10
- Colour: variety
- Branding: MUT 45 year celebration logo + name of event (please charge for 3 X different event names)



ETHNIC PRINT SLING BAG:

- Description: Sling-shoulder bag made from ethnic fabric – be it African print, Ankara, shweshwe, eastern print, Ndebele print, etc. Please provide a good mix. The bag must have a beautiful and neat inner finish.
- Size: Standard shopper-bag size with longer strap
- Colour: Vibrant ethnic prints
- Branding: Branding on shoulder strap. Monochrome logo + “shape and own the future”
- Quantity: 10



SUNGLASS CASE MADE FROM FABRIC WITH ETHNIC PRINT:

- Description: Sunglass case made from fabric with ethnic print – preferably Africa-inspired print such as Ankara, shweshwe, Ndebele print, etc. The case must have a beautiful, padded and neat inner finish.
- Size: Standard size suitable for all sunglasses
- Colour: Vibrant ethnic prints
- Branding: White label with MUT full colour crest embroidery only
- Quantity: 10



BEADED GLASS COASTER + CARD:

- Description: Beaded glass coasters + card. Can be any creative ethnic design. Must be neatly packaged - tied with thick cotton ribbon in sets of 4.
- Size: Standard size for average glass
- Colour: Multi-colour beads or monochrome beads – depending on design
- Branding: Comes with flat-square A7 card with full colour branding and message on one side
- Quantity: 10 sets of 4



WOODEN KITCHEN UTENSIL SET WITH BEADED DÉCOR OR CARVED DESIGN + CARD:

- Description: Wooden kitchen utensils decorated in beads or carved / printed design. Can be any creative design – inclusive of all cultures, mainly Africa- inspired designs. Must be a set of two – two cooking spoons or cooking spoon + cooking fork – substantial size for gift.
- Size: Substantial size for cooking
- Colour: Wood and multi-colour beads / carved design / print / paint

- Branding: Comes with flat-square A7 card with full colour branding and message on one side
- Quantity: 10 sets of 2



BEADED ENAMEL MUG:

- Description: Standard mug with beaded décor. Designs must be vibrant with an African feel.
- Size: Standard mug size
- Colour: Vibrant African colours
- Branding: MUT written with bold beads – these mugs must be custom-made
- Quantity: 10



AFRICAN-PRINT CREATIVITY APRON:

- Description: Durable aprons for creativity in the kitchen, garden, studio, etc. Made from fabric with African-print.
- Size: Standard apron size
- Colour: Vibrant African colours
- Branding: Full colour MUT logo embroidery on centre pocket on plain pocket square.
- Quantity: 10



NOTEBOOK COVERED IN ETHNIC FABRIC:

- Description: Notebook covered with ethnic print. Spiral or any suitable binding. With branded inner front cover. Minimal number of pages. No need for a pen unless it comes as a set
- Size: A5 size
- Colour: Vibrant African print
- Branding: Full colour MUT logo + “shape and own the future” on inner front cover
- Quantity: 10



POWERBANK TRAVEL KIT

- Description: Powerbank Travel Kit. Print on Pouch
- Colour: Black
- Branding: MUT logo
- Quantity: 20





IMPORTANT NOTES

- Your quotation / RFQ must be detailed; indicate exactly what you are offering, line by line, and the cost of each item;
- You are the expert; suggest better / alternative / similar items if necessary. In this case, you must attach a sample photo of the suggested item;
- Feel free to quote only what you have or are able to produce; and

