



#### **VISION**

##### **Shape and own the future**

To be a transforming, equitable, sustainable, and academically excellent University of Technology anchored in its communities.

#### **MISSION**

To offer technological, career-directed educational programmes focussing on the innovative problem-solving research and engage with government, business, industries and communities as end-users.

## **DEPARTMENT OF INFORMATION TECHNOLOGY & NETWORKS**

**MANAGER: TECHNICAL SERVICES (P6) – Ref: CL37**

### **Key Performance Areas:**

- Responsibility and authority to identify any non-conformities relating to the system, product and services as per standard procedure and recording of non-conformities.
- Contribute to the annual departmental process, particularly in the infrastructure area, producing proposals and providing primary input on technology and resource estimates.
- Ensure planned installations of new products meet security requirements prior to implementation.
- Responsible for revision of DRP of all application systems regularly with team in keeping abreast with new technologies ensuring an efficient DRP in situ.
- Accountable for maximizing the productivity of staff and the maintainability of Hardware and Software
- Produce project proposals with budget estimates of resource and financial requirements.
- Reviews technical issues and ensures at all times that clients remain informed and aware of relevant business impacts.
- Plan the input to projects and service activities and coordinate internal and external staff inputs to achieve agreed objectives.
- Perform human resource function for the technical services, including leave approvals and monitoring staff attendance.
- Provide advice and information to management on information security methods or protocols for emerging or newly introduced technologies.

### **Minimum Requirements:**

- Bachelor's Degree in Business Management and Information Technology
- Microsoft Certification (MSCE).
- Very strong technical competence with a minimum of five years' experience, as a senior System Administrator.
- A minimum of three years (3) of proven team leading or management experience, managing a team of highly technical staff.

### **Recommendations:**

- Understanding of Higher Education and Training environment

**Competencies:**

- Strong leadership skills
- Problem solving and analytical skills.
- Planning and decision-making abilities
- Communication
- Client relations
- Building interpersonal relationships

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**Salary Scale:** R751 266.00 to R963 422.00 (P6) basic salary per annum.

**Benefits:** 13<sup>th</sup> cheque, housing subsidy, pension, group life, medical aid, and study grant.

Interested applicants should send (a) a motivation detailing the extent to which they meet the requirements of the position; (b) an application form (downloadable from [www.mut.ac.za](http://www.mut.ac.za)); (c) a Curriculum Vitae; (d) certified copies of academic qualifications plus academic records, proof of professional registration with a relevant professional body where applicable and copy of a valid driver's license. **(Please provide academic transcripts and SAQA evaluation certificate, if qualifications were obtained outside South Africa)**; and (e) names of three contactable referees via email: [hr@mut.ac.za](mailto:hr@mut.ac.za).

Enquiries: Tel: (031) 907 7560 / 7565

**Closing Date: 19 April 2024**

**Mangosuthu University of Technology is committed to meeting the objectives of Employment Equity to improve representivity within the institution. Preference will be given to applicants from designated groups in accordance with our Employment Equity targets including people with disabilities. In accordance with the Departmental EE targets, first preference will be given to African Male.**